

General Order on Notice Requirements
Uniform Guardianship and Protective Proceedings Act
Probate Court of Mobile County, AL

The petitioner, through counsel, is responsible for perfecting notice/service on those parties entitled for any hearing set. **Fourteen (14) days** advanced notice is required except for notice by publication. Notice by Publication is perfected at least ten (10) days after the last run date of said publication notice.

Proofs of service must be filed with the clerk's office on or before the date of hearing.

For Adult (respondent/alleged) – serve the following parties:

1. The respondent by personal service, and
2. The spouse of the respondent, if any, and any adult children, or if none, parents
3. Any personal representative (guardian, etc.) or the custodian of the respondent
4. At least one adult relative in this State, if any, if no other person is served (2 or 3)

For Minor – serve the following parties:

1. The minor, if 14 years of age or older, and
2. Any person alleged to have had the principal care and custody of the minor during the 60 days preceding the filing of the petition; and
3. The parents of the minor; if none, the minor's nearest relative in this State, and
4. Any guardian or conservator over the minor

Note: except for the adult respondent/alleged, other parties may be served personally or by certified mail, with return receipt signed

DOCTOR - If the respondent is an adult, or as may be required for a minor for reasons other than minority, the petitioner, through counsel, shall have the said party examined by a medical doctor or psychologist (Ph.D.) and obtain a written report which must contain the following information:

- a) The date of examination
- b) The conclusions reached by the doctor
- c) An opinion as to the need for a guardian and/or conservator
- d) Such other information as the doctor may wish to submit

Counsel for the petitioner must ensure that the examining doctor is aware of this general order of the Court and of the specific information to be in his/her written report.

Don Davis, Judge of Probate

**PETITIONER'S NOTICE OF HEARING
IN THE PROBATE COURT OF MOBILE COUNTY, ALABAMA**

In re: The Estate of _____: Case No. _____

To:

Please take notice that a petition/motion for _____

has been filed in said Court by the Petitioner(s) named below and that the _____ day of _____, 20__ at _____ has been set for hearing on the same in the Probate Court of Mobile County, Third Floor of the Mobile County Government Center Annex, 151 Government Street, Mobile, Alabama, Courtroom #1.

Attorney for Petitioner:

Petitioner:

ATTORNEY'S CERTIFICATE OF SERVICE

I, the undersigned, as attorney of record for said Petitioner[s], do certify that I have this date forwarded a copy of this notice with pleading attached to the party named herein by [☐] CERTIFIED MAIL or [☐] REGISTERED MAIL, properly addressed with the sufficient postage affixed. (SIGNED *Proof of service on certified or registered mail (green card) shall be attached when submitting same to the Probate Court*).

(Signature of Attorney)

Date: _____

CERTIFICATE OF SERVICE - PERSONAL SERVICE

I, the undersigned, do hereby certify that on the date noted below, I served a copy of this notice with pleading attached on _____.

Date: _____

(Signature of duly appointed process server)

(Print name)

(Address)